



# City of Palm Springs

Office of the City Clerk

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December 29, 2016

VIA EMAIL AND U.S. MAIL

[info@pspreservationfoundation.org](mailto:info@pspreservationfoundation.org)

Mr. Erik Rosenow  
President  
Palm Springs Preservation Foundation  
1775 East Palm Canyon Drive, Suite 110-195  
Palm Springs, CA 92264

RE: Request for Public Records – Notice of Extension

Dear Mr. Rosenow:

This letter is in response to your correspondence requesting public records concerning "historic preservation" received from the Agua Caliente Band of Cahuilla Indians and "tribal historic preservation policy and procedures" between June 1, 2015 and December 17, 2016. This letter shall serve as notification of the City's intent to comply with your request for public records, pursuant to the California Public Records Act.

The City is in the process of evaluating the records request you submitted and is compiling records in an effort to make a determination as to whether the request seeks copies of disclosable public records in the possession of the City of Palm Springs; however, notice is hereby given that the time limit to make this initial determination under the code shall be extended by 14 days to Thursday, January 12, 2017, pursuant to Government Code §6253, for the following reasons:

1. The extension of time is reasonably necessary for the proper processing of the request. The request, as phrased, requires multiple levels of review and examination of voluminous amounts of separate and distinct records, spanning from the City's incorporation to present, in an effort to determine whether records specifically responsive exist.
2. The need to search for and collect the requested records from multiple departments.

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The City has already commenced a review of your request in an effort to make the requisite determination under the Act; however, more time is needed to complete such a comprehensive records review. As noted above, the City's written determination as to whether the request seeks copies of disclosable, non-exempt and non-privileged public records in the possession of the City shall be sent to you on or before Thursday, January 12, 2017.

Pursuant to the Act, thereafter any and all disclosable, non-exempt and non-privileged public records that are deemed responsive to your request will be made promptly available to you for inspection at the Office of City Clerk so that you may ensure their responsiveness. Copies of responsive records will also be made available to you, **upon payment of fees, in advance**, covering the City's direct duplication costs.

The City of Palm Springs strives for excellent customer service and responds to Public Records requests as quickly as possible within our resources; however, more time is needed to complete such a comprehensive records review.

Thank you for your interest in the City of Palm Springs. In the meantime, if you have any questions or concerns regarding the processing of this request, do not hesitate to contact me.

Respectfully,



Kathleen D. Hart, MMC  
Interim City Clerk

KDH/tm